

EMPLOYMENT OPPORTUNITY
R.M. OF MOOSE CREEK NO. 33
MAIP INTERNSHIP – ASSISTANT ADMINISTRATOR

The Rural Municipality of Moose Creek No. 33, is currently accepting applications for the position of a Full-Time MAIP Internship as an Assistant Administrator.

A Certificate in Local Government Authority from the University of Regina is required. Applicants can expect to train for the required 1800 hours under the Chief Administrative Officer to obtain their Rural Class 'C' Certification from the RMAA.

The successful applicant must be willing to take direction from the Chief Administrative Officer and communicate well with Council and the general public.

The R.M. offers a salary commensurate with the MAIP Internship Program, a comprehensive benefits package through S.A.R.M. and a matched pension plan.

Please submit your resume with a letter of application stating **references, experience.** **Also attach proof of your Certificate in LGA** to:

Chief Administrative Officer
R.M. of Moose Creek No. 33
Box 10 - Alameda, SK - S0C 0A0
Phone: (306) 489-2044
Fax: (306) 489-2112
Email: rm33@sasktel.net

Applications must be received by 4:00PM, November 10, 2023.

We thank all applicants, however, only those selected for an interview will be contacted.