

## RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5<sup>th</sup> Street, Alameda, SK on Wednesday, May 8, 2024 at 9:00am.

**PRESENT:** Kelvin Luedtke            Reeve  
              Jeremy Nielsen        Division 1  
              Reed Gibson                Division 2  
              Kim Dietze                    Division 3  
              Melissa Gervais            Division 4  
              Tyler McLean                Division 6  
              Sentura Freitag            Chief Administrative Officer  
              Michelle Needham        Office Assistant  
              Kirk Brooks                Foreman 9:01am-10:11am

**ABSENT:** Jeff Humphries        Division 5

### CALL TO ORDER:

This meeting was called to order by the Reeve at 9:01A.M.

### DECLARATION OF CONFLICT OF INTEREST:

Councillors Dietze and Gervais declared a conflict of interest regarding the Alameda 4H request for sponsorship as their children are 4H members.

Councillor Gervais declared a conflict of interest regarding the Survey at NE and SE 34-05-02 W2M as her sons own the land.

### COUNCIL COMMITTEE UPDATE

#### DELEGATES:

1. Carnduff 4H Beef Club (Bryler Franken, Fallan Shier, Mason Shier, Chett Franken, Raya Shier, Dugan Franken, Nicki Franken) 9:20am-9:26am
2. Alameda 4H Beef Club (Hanna Dietze and Terry Rutten) 11:45am – 11:55am

### FOREMAN UPDATE 9:31am – 10:11am

Councillor Melissa Gervais left the meeting at 9:31am.

*Survey*            **119/24** Gibson:  
*ROW*                That the RM shall hire 20/20 Geomatics to survey the Right of Way East of NE and SE 34-05-02 W2M for the cost of \$2,850.00 plus taxes. **CARRIED**

Councillor Melissa Gervais returned to the meeting at 9:36am

*TWP 042*           **120/24** Dietze:  
*Repair*            That the RM shall hire Shaw Earth Moving to repair the holes on TWP 042 between RNG 2032 and 2033 at an approximate cost of \$20,000.00. **CARRIED**

*TWP 040*           **121/24** Gibson:  
*Repair*            That the RM shall hire Shaw Earth Moving to repair the road at the two curves on TWP 040 between RNG 2023 and 2025 at an approximate cost of \$30,000.00. **CARRIED**



- Assistant Foreman* **122/24** McLean:  
That the RM shall authorize the Human Resource Committee to interview all candidates and choose the best candidate to hire for the position of Assistant Foreman offering a salary within the range of \$80,000.00 - \$95,000.00 per year plus full benefits. **CARRIED**
- Grader Operator* **123/24** Gibson:  
That the RM shall authorize the Human Resource Committee to interview all candidates for the position of Grader Operator and choose the best candidate to hire offering a wage in the range of \$26.00 to \$35.00 per hour plus full benefits. **CARRIED**
- Maintenance position* **124/24** Nielsen:  
That the RM extend the seasonal Maintenance position to close on June 11, 2024 at 4:00pm. **CARRIED**
- The Foreman left the meeting at 10:11 a.m.
- Regular minutes* **125/24** Gervais:  
That the minutes of the regular meeting of April 17, 2024 shall be approved as read. **CARRIED**
- Special mtg minutes* **126/24** Gibson:  
That the minutes of the special meeting of April 25, 2024 shall be approved as read. **CARRIED**
- Special mtg minutes* **127/24** Dietze:  
That the minutes of the special meeting of May 7, 2024 shall be approved as read. **CARRIED**
- April Statement* **128/24** Nielsen:  
That the detailed financial report for the month of April shall be accepted as read and attached. **CARRIED**
- Accounts Payable* **129/24** Gibson:  
That the statement of payments being, cheques #7778-7798 in the amount of \$58,845.70, and other online payments in the amount of \$41,128.55 for a total of \$99,974.25 shall be paid and be attached to the minutes. **CARRIED**
- Oil Approvals* **130/24** Gibson:  
That the RM shall accept the oil approvals as attached. **CARRIED**
- OLD BUSINESS:**
- Road Design TWP 60* **131/24** Gervais:  
That the RM shall request Prairie Road Solutions Engineering to design and prepare tender documents for one mile of road construction on TWP road 60, north of NE 32-05-01 W2M and NW 33-05-01 W2M. **CARRIED**
- Road Design RNG 2034* **132/24** Dietze:  
That the RM shall request Prairie Road Solutions Engineering to design and prepare tender documents for two miles of road construction on RNG road 2034 from TWP road 40 to TWP road 42. **CARRIED**



*Hail Insurance*      **133/24** Nielsen:  
That the RM shall approve CAO Sentura Freitag to sell various line companies of hail insurance from the RM office. **CARRIED**

*SHRRC Op. Exp.*      **134/24** Luedtke:  
That the RM shall contribute 14.2% of the operating costs for the Southeast Health Recruitment and Retention Committee for the remainder of 2024 in the amount of \$10,650.00 upon invoice. **CARRIED**

*MAIP Internship*      **135/24** McLean:  
That the RM shall deny the request from Gladys Linda Mtata to extend her MAIP Internship start date to June 1, 2024. Furthermore, the RM shall withdraw the MAIP grant application from SARM. **CARRIED**

*Office Assistant*      **136/24** Gibson:  
That the RM shall hire Carla Yanyu as Permanent Full Time Office Assistant with full benefits effective immediately. **CARRIED**

*Assistant Administrator*      **137/24** Nielsen:  
That the RM shall hire Michelle Needham, as Part Time Assistant Administrator at three days a week effective immediately. **CARRIED**

*Assistant Signing Auth.*      **138/24** Gervais:  
That the Assistant Administrator, Michelle Needham shall have signing authority on all RM bank accounts. **CARRIED**

*Admin Report*      **139/24** Gervais:  
That the RM shall accept the Administrator's Report as presented. **CARRIED**

**NEW BUSINESS:**

*Violence Prevention*      **140/24** Dietze:  
That the Workplace Violence Prevention Policy shall be approved as circulated and added to the RM Policy Manual. **CARRIED**

*H2Safety*      **133/24** Dietze:  
That the RM shall purchase notification software from H2Safety for one year at a cost of \$2,125.00 plus taxes. **CARRIED**

*Carnduff 4H Sponsorship*      **134/24** Nielsen:  
That the RM shall sponsor \$300.00 for the Carnduff 4-H Beef Club Achievement Day. **CARRIED**

Councillors Dietze and Gervais left the council chambers at 12:11pm.

*Alameda 4H Sponsorship*      **135/24** Nielsen:  
That the RM shall sponsor \$2200.00 for the Alameda 4-H Beef Club Achievement Day. **CARRIED**

Councillors Dietze and Gervais returned to the council chambers at 12:21pm.

*Alameda Ag.* **136/24** Dietze:

*Sponsorship* That the RM shall sponsor \$500.00 for the Alameda Agricultural Society 4H Regional Show and Fair on June 8 and 9, 2024.

**CARRIED**

Council broke for lunch from 12:25 to 12:57pm

*Corresp.* **137/24** McLean:

- SARM
  - SARM Board of Directors – Div 6 Director Darwin Whitfield has stepped down
  - Ministry of Environment response to Resolution 5-24A Carbon Dioxide
- Choose Life Ministry Newsletter
- Farm & Food Care Saskatchewan membership
- Saskatchewan 4-H Foundation highlights
- Kingston Midstream – Invitation to Functional Tabletop Exercise (Implementation of Emergency Response for a scenario of a large release of crude oil located near Grant Devine Lake) June 26 at Estevan/Steelman

That the correspondence having been read shall be filed.

**CARRIED**

*Adjourn* **138/24** Gervais:

*1:06pm* That this meeting shall adjourn.

**CARRIED**

  
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Reeve

  
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CAO