RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Thursday, November 13, 2025 at 9:00am.

PRESENT:	Kelvin Luedtke	Reeve
	Jeremy Nielsen	Division 1 (attended via Zoom)
	Reed Gibson	Division 2
	Kim Dietze	Division 3
	Melissa Gervais	Division 4
	Edward Brown	Division 5
	Tyler McLean	Division 6
	Sentura Freitag	Chief Administrative Officer
	Sarah Burness	Office Assistant
	Jeremy Burness	Assistant Foreman (9:48am – 11:12am)

Public Disclosure Statements were filed by all members of Council.

CALL TO ORDER:
This meeting was called to order by the Reeve at 9:05A.M.

DECLARATION OF CONFLICT OF INTEREST: None

Office Assistant, Sarah Burness was asked to leave the council chambers at 9:10am.

COUNCIL COMMITTEES UPDATE:

Office Assistant **245/25** Dietze:
That the RM shall ratify hiring of Sarah Burness for the position of office Assistant to be paid $23.00 per hour plus benefits. **CARRIED**

Councillor Jeremy Nielsen left the meeting at 9:30am.

FOREMAN UPDATE 9:48AM-10:10am
Assistant Foreman Jeremy Burness joined meeting at 9:48am.
Office Assistant, Sarah Burness returned to the council chambers at 9:48am.

TV/Surround Sound **246/25** McLean:
That the CAO shall purchase 2 large TVs and Surround Sound with microphones to be used at future Rate Payers' Suppers for a cost not to exceed $5,000.00. **CARRIED**

Dam Rd. Curves **247/25** Gibson:
That the RM shall remove the bins located in the ROW on RNG 2022 and complete the repairs to the curves on TWP 040 Alameda Dam Road in the spring of 2026. **CARRIED**

Assistant Foreman Jeremy Burness left the council meeting at 10:10am.
Councillor Jeremy Nielsen returned to the meeting at 10:40am.

Livestream meetings **248/25** Nielsen:
That the RM shall livestream all council meetings for the public as per a request which was brought forward to a councillor following the rate payers' supper. **DEFEATED**

[redacted]

Trenching cleanup **249/25** Brown:
That the Transportation Services Committee shall authorize clean up of trenching which was completed by the RM in 2011 on SE 03-05-03 W2M for a cost not to exceed $8,000.00.
CARRIED

The meeting broke from 11:05am – 11:11am

Regular minutes **250/25** McLean:
That the minutes of the regular meeting of October 16, 2025 shall be approved as read.
CARRIED

October Statement **251/25** Gibson:
That the detailed financial report including bank reconciliations for all accounts for the month of October shall be accepted as read, and attached. **CARRIED**

Accounts Payable **252/25** Gervais:
That the statement of payments being, cheques #8428-8442 in the amount of $206,747.17, shall be paid and be attached to the minutes. **CARRIED**

Oil Approvals **253/25** Dietze:
That the RM shall accept the oil approvals as attached. **CARRIED**

The council broke for lunch from 12:04pm to 12:28pm.

ORGANIZATION FOR THE NEXT YEAR

Meetings **254/25** Nielsen:
That Council meetings shall be held on the second Tuesday of each month at 9:00am.
CARRIED

Council Indemnity **255/25** Luedtke:
That Council Indemnity shall be:

Council meetings	$250.00
Committee meetings	$125.00 under 4 hours
Committee meetings	$250.00 over 4 hours
Supervision	$250.00 base rate per month and $31.25 per hour after the first 8 hours

CARRIED

Deputy Reeve **256/25** Brown:
That the Deputy Reeve shall be Councillor Tyler McLean from November 2025 to May 2026, and Councillor Edward Brown from May 2026 to November 2026. **CARRIED**

Banking/ Signing **257/25** McLean:
That banking and signing authority shall be Reeve Kelvin Luedtke or Councillor Reed Gibson and the Chief Administrative Officer Sentura Freitag or the Office Assistant, Sarah Burness.
CARRIED

Mileage **258/25** Nielsen:
That mileage for RM business shall be $0.85 per kilometer. **CARRIED**

Meals **259/25** Gibson:
That meals for Councillors and staff on RM business shall be $80.00 per day including spouses during convention. Furthermore, each councillor shall pay for their own meals and remit their expenses; receipts are not needed to claim the meal allowance. **CARRIED**

[redacted]

Office keys **260/25** Dietze:
That the following shall have an office key: Councillor Reed Gibson, office staff and office caretaker.
CARRIED

COUNCIL COMMITTEES:

Committees **261/25** Nielsen:
That the following committees shall be:

General Government	Dietze, McLean, Brown, Nielsen
Protective Services	Gervais, Dietze, Gibson, Mclean
Transportation Services	Gervais, Brown, Gibson, Nielsen
Road Ban Committee	Dietze and Gervais
Province & State	Dietze
EMO	Nielsen and Gibson
Human Resources Committee	Dietze, Freitag, Brooks, Luedtke
Division Boundaries	All of Council

The Reeve sits on each committee **CARRIED**

BOARD APPOINTMENTS:

262/25 Gervais:
That the following appointments be made:

Alameda Library/SE Regional	Jennifer Warriner and Gervais
ADD Board	Gervais (alternate Brown), Weed Inspector Donald Seipp
Fire Dept.	Nielsen (alternate Dietze)
Borderline Housing	Gibson (alternate Gervais)
Moose Creek Regional Park	Dietze and Nielsen (alternates McLean, Gervais)
Lower/Upper Watershed	McLean (alternate Brown, Nielsen)
Red Coat Waste	Gibson (alternate Brown)
Mutual Aid	Gibson and Nielsen (alternate Dietze)
SETPC	Luedtke (alternate McLean), Foreman or Assistant Foreman
Galloway Trust	Nielsen and Gibson (alternate McLean)
Rec Board	Gervais (alternate McLean)
Moose Mountain Health Care Corp	Luedtke (alternate Brown)
Lake Roy Watershed	Gibson (alternate Nielsen)
Nuclear Power Modular Committee	Nielsen (alternate McLean)
Alameda SCC	Dietze (alternate Freitag)
Southeast Healthcare Recruitment & Retention	Luedtke (alternate Gibson)
Police Liaison	Dietze (alternate Mclean)
SPRA	*McLean (alternate Nielsen)*
SEPA	Nielsen and Gibson
Fire Rangers	Each Councillor for their respective division

CARRIED

OLD BUSINESS:

Bylaw 02/25 **263/25** Dietze:
1st reading That Bylaw 02-2025 A Bylaw to Enter into an Agreement for the Moose Creek Regional Park Board shall be introduced and read a first time. **CARRIED**

[redacted]

Bylaw 02/25 2nd reading

264/25 Gervais:
That Bylaw 02-2025 A Bylaw to Enter into an Agreement for the Moose Creek Regional Park Board shall be read a second time. **CARRIED**

Bylaw 02/25 3rd reading

265/25 Nielsen:
That Bylaw 02-2025 A Bylaw to Enter into an Agreement for the Moose Creek Regional Park Board shall be given three readings at one meeting. **CARRIED UNANIMOUSLY**

Bylaw 02/25

266/25 Brown:
That Bylaw 02-2025 A Bylaw to Enter into an Agreement for the Moose Creek Regional Park Board shall be signed and sealed by the Reeve and Chief Administrative Officer.
CARRIED

Councillor Jeremy Nielsen left the meeting at 2;00pm.

Policy 4-15 Purchasing

267/25 McLean:
That Policy #4-15 General Purchasing Policy shall state that
"Each Councillor, the Chief Administrative Officer and the Foreman have the authority to spend up to $1,000.00 on necessary purchases for the Municipality without a resolution of Council. Each Committee (Transportation, General Government and Protective Services) shall have the authority to spend up to $5,000.00 on purchases deemed to be high priority, and that cannot wait until the next meeting of council for approval. Each purchase must be reported to council and ratified at the meeting following the date of purchase. When possible, the committee members are responsible for obtaining more than one quote to obtain the best price possible. The Foreman shall have the authority to purchase tires for any/all equipment provided that he first gathers three quotes and chooses the best price available."
CARRIED

RR 2031 Engineering

268/25 Dietze:
That the RM shall pay the invoice in the amount of $7,402.50 plus taxes to Prairie Road Solutions for engineering services for road construction on Range Road 2031 from Township road 42-50.
CARRIED

TWP064 Engineering

269/25 Gervais:
That the RM shall pay the invoice in the amount of $3,457.50 plus taxes to Prairie Road Solutions for engineering services for road construction on Township Road 064 from Range Road 2011-2010.
CARRIED

TWP 040 Engineering

270/25 Gibson:
That the RM shall pay the invoice in the amount of $3,132.50 plus taxes to Prairie Road Solutions for engineering services for curve repairs on Township Road 040 the Alameda Dam.
CARRIED

Councillor Jeremy Nielsen returned to the council meeting at 2:14pm.

RR 2031 Progress #3

271/25 Dietze:
That the RM shall pay the Progress #3 invoice in the amount of $73,415.80 plus taxes to Shaw Earth Moving for road construction on Range Road 2031 from Township road 42-50.
CARRIED

[redacted]

TWP064 Progress #2 **272/25** Gervais:
That the RM shall pay the Progress #2 invoice in the amount of $39,968.55 plus taxes to Shaw Earth Moving for road construction on Township Road 064 from Range Road 2011-2010.
CARRIED

Admin Report **273/25** Dietze:
That the RM shall accept the Administrator's Report as presented. **CARRIED**

NEW BUSINESS:

Special Mtg Wages 2026 **274/25** Brown:
That a special meeting be held on Friday, December 12, 2025 at 9:30am to set staff wages for 2026.
CARRIED

CTP Apl. TWP 062 **275/25** McLean:
That the CAO shall submit an application to SARM for the Clearing the Path Grant intake for 15 miles of heavy haul road at TWP 062 from Range Road 2040 to Range Road 2013 (South of 18, 17, 16, 15, 14, 13-06-03 W2M, South of 18, 17, 16, 15, 14, 13-06-02 W2M and South of 18, 17, 16-06-01 W2M).
CARRIED

RDARM AGM 2026 **276/25** McLean:
That the Reeve Kelvin Luedtke, and Councillor Melissa Gervais attend the RDARM AGM meeting in Regina from January 8-9, 2026. **CARRIED**

Drainage RR 2034 **277/25** Dietze:
That the RM shall pay Prairie Road Solutions Invoice in the amount of $1,625.00 plus taxes for research services and site visits regarding drainage complaints from road construction completed in 2024 at Range Road 2034. **CARRIED**

Policy 6-14 Tree Rem. **278/25** Gibson:
That Policy #6-14 Tree Removal During Road Construction Policy shall state that "The Division Councillor shall be responsible for approving any tree removal needed for road construction. Where possible, the trees shall be immediately buried and will not be left to burn."
CARRIED

Policy 4-13 Donations **279/25** Gibson:
That Policy #4-13 Small Donation Policy shall state that "When the Municipality is asked for a donation for a local fundraiser, the Chief Administrative Officer shall purchase a gift not exceeding $100.00 when it is for an Auction table. When the request is for a live or online auction a load of gravel delivered within 18 miles of the RM gravel pit shall be donated in lieu of a gift." **CARRIED**

Fuel Card Fire Dept. **280/25** Nielsen:
That the RM shall obtain a fuel card from the Arcola Co-op for the Alameda Moose Creek Fire Department to use in case of emergency. **CARRIED**

Councillors Kim Dietze and Tyler McLean declared a conflict of interest as they or their spouse are members of the Alameda Moose Creek Fire Department and left the council chambers at 2:26pm.

FD/FR appreciation **281/25** Gervais:
That the RM shall purchase pizza and a $50.00 gift card for each member of the Alameda/Moose Creek fire department and First Responder members in appreciation of their service. Furthermore, the Town of Alameda will be billed for half of costs. **CARRIED**

[redacted]

Councillors Kim Dietze and Tyler McLean returned to the council chambers at 2:29pm.

ADD Board invoice **282/25** Dietze:
That the RM shall pay the invoice in the amount of $10,680.00 to the ADD Board for 178 pest control Officer calls. **CARRIED**

TSS Grant **283/25** McLean:
That the RM shall authorize a letter of support for the RM of Storthoaks No. 31 application submission to the Targeted Sector Support Initiative Cost Sharing Grant Steering Committee for the Southeast Civic Addressing Project. **CARRIED**

Sr. Oxbow Huskies **284/25** Dietze:
That the RM shall sponsor the Oxbow Senior Men's Huskies home jerseys in the amount of $250.00 and a home game in the amount of $100.00. **CARRIED**

Highways Winter Weights **285/25** Nielsen:
That the RM opt out of the Ministry of Highways Winter Road Weight restriction order for the 2025-26 Road Ban Season. **CARRIED**

Corresp. **286/25** McLean:

- SARM
  - News Release – Tariffs continue to hurt Saskatchewan's Canola Industry
- RMAA Division 1 curling- January 23, 2026 @ Kipling ($125)
- RCMP Community Policing Reports
  - Carlyle
  - Estevan
- WSA – 2025-26 Channel Clearing and Drainage Projects
- Letter from the Multicultural Council of SK – Multicultural Week November 15-23
- New Plant Health Officer for Division 1 – Marieve Elliott
- APAS – Resolutions to be submitted by Nov 15th

That the correspondence having been read shall be filed. **CARRIED**

Adjourn 2:47pm ***287/25*** Brown:
That this meeting shall adjourn. **CARRIED**

[redacted]
Reeve

[redacted]
CAO