

## RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5<sup>th</sup> Street, Alameda, SK on Wednesday, June 12, 2024 at 9:00am.

**PRESENT:** Kelvin Luedtke            Reeve  
              Jeremy Nielsen        Division 1  
              Reed Gibson            Division 2  
              Kim Dietze                Division 3  
              Melissa Gervais        Division 4  
              Jeff Humphries         Division 5  
              Sentura Freitag        Chief Administrative Officer  
              Michelle Needham     Assistant Administrator  
              Kirk Brooks            Foreman 9:30am-10:34am  
              Jeremy Burness       Assistant Foreman 9:30-10:34am

**ABSENT:** Tyler McLean        Division 6

### CALL TO ORDER:

This meeting was called to order by the Reeve at 9:00A.M.

### DECLARATION OF CONFLICT OF INTEREST:

Councillor Gervais declared a conflict of interest regarding the Survey at NE and SE 34-05-02 W2M as her sons own the land.

### COUNCIL COMMITTEE UPDATE:

#### FOREMAN UPDATE 9:31am – 10:11am

*MCRP*            **139/24** Gibson:  
*Gravel*            That the RM shall donate one load of gravel to Moose Creek Regional Park; then ratepayer rates shall apply. **CARRIED**

*Assistant*        **140/24** Humphries:  
*Foreman*            That the RM shall hire Jeremy Burness as Assistant Foreman at a salary of \$88,000.00 per year, effective May 12, 2024. **CARRIED**

Councillor Jeremy Nielsen left the council chambers at 9:28am  
Foreman Kirk Brooks and Assistant Foreman Jeremy Burness arrived at 9:28am

*Maintenance*    **141/24** Gibson:  
*Positions*        That the RM shall authorize the Human Resource Committee to interview for the Seasonal Maintenance Person position and be authorized to hire 2 positions at a rate of \$18.00 to \$21.00 per hour. **CARRIED**

Councillor Melissa Gervais left the council chambers at 9:54am  
Councillor Jeremy Nielsen returned to the council chambers at 10:02am  
Councillor Melissa Gervais returned to the council chambers at 10:19am  
The Foreman and Assistant Foreman left the council chambers at 10:34am  
Recess 10:35am – 10:50am



- Regular minutes*      **142/24** Nielsen:  
That the minutes of the regular meeting of May 8, 2024 shall be approved as read. **CARRIED**
- May Statement*      **143/24** Gibson:  
That the detailed financial report for the month of May shall be accepted as read and attached. **CARRIED**
- Accounts Payable*      **144/24** Dietze:  
That the statement of payments being, cheques #7815-7830 in the amount of \$174,132.63, Collabria Mastercard in the amount of \$4,017.48, Agline Credit Card in the amount of \$5,589.01 and other online payments in the amount of \$2,717.35 for a total of \$186,456.47 shall be paid and be attached to the minutes. **CARRIED**
- Oil Approvals*      **145/24** Nielsen:  
That the RM shall accept the oil approvals as attached. **CARRIED**

**OLD BUSINESS:**

- Office Assistant*      **146/24** Gibson:  
That the RM shall pay Carla Yanyu, Permanent Full Time Office Assistant \$25.00 per hour effective June 10, 2024. **CARRIED**

**IN CAMERA:**

- Open In camera Session*      **147/24** Dietze:  
That the Council move to in camera session at 11:20 am as per section 120(2)(a) of *The Municipalities Act* to discuss legal advice obtained for the council. **CARRIED**
- Close In camera Session*      **148/24** Dietze:  
That Council close in camera session and reopen council meeting to the public at 11:30am. **CARRIED**

**DELEGATE: Carlyle New School Initiative Group – Amy Rutten 11:33-12:00pm**

Break for lunch 12:00pm-12:22pm

- Admin Report*      **149/24** Gervais:  
That the RM shall accept the Administrator's Report as presented. **CARRIED**

**NEW BUSINESS:**

- Munisoft Email*      **150/24** Gibson:  
That the RM shall accept the quote from Munisoft for email services in the amount of \$875.00. **CARRIED**
- Munisoft Quote*      **151/24** Gibson:  
That the CAO shall purchase a new TV complete with webcam and microphone for the council chambers for a cost not to exceed \$1,500.00 plus taxes. **CARRIED**

**BYLAW 2-2024 Council Procedures Bylaw**

*Bylaw 02/24* **152/24** Nielsen:

*1<sup>st</sup> reading* That Bylaw 02-2024 Council Procedures Bylaw shall be introduced and read a first time.

**CARRIED**

*Bylaw 02/24* **153/24** Gibson:

*2<sup>nd</sup> reading* That Bylaw 02-2024 Council Procedures Bylaw shall be read a second time.

**CARRIED**

*Bylaw 02/24* **154/24** Dietze:

*3<sup>rd</sup> reading* That Bylaw 02-2024 Council Procedures Bylaw shall have three readings at one meeting.

**CARRIED UNANIMOUSLY**

*Bylaw 02/24* **155/24** Gervais:

That Bylaw 02-2024 Council Procedures Bylaw shall be signed and sealed by the Reeve and Chief Administrative Officer.

**CARRIED**

Councillor Melissa Gervais left the council chambers at 1:03pm.

*Corresp.* **156/24** Humphries:

- STARS – thank you for donation; 2023 review
- Lower Souris Watershed – accepting nominations for Directors
- SaskEnergy – TransGas line maintenance SE 04-05-02 W2M

That the correspondence having been read shall be filed.

**CARRIED**

*Adjourn* **157/24** Nielsen:

*1:17pm* That this meeting shall adjourn.

**CARRIED**

  
\_\_\_\_\_  
Reeve

  
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CAO